



**Budget Revision Request Form**  
**2012-2013**

Student's Full Name \_\_\_\_\_

MGC ID Number \_\_\_\_\_

Local Telephone \_\_\_\_\_

MGC Email \_\_\_\_\_

In accordance with Federal Student Aid regulations the Financial Aid Office (FAO) is permitted to consider the cost of a computer, child care costs and housing costs that exceed budget limits when calculating the student's Cost of Attendance (COA). These expenses are only applicable if they are incurred no earlier than 90 days prior to the beginning of the academic year.

Appropriate documentation must be submitted to the FAO before an increase in COA can be considered. Any increased eligibility will be disbursed to the student in equal amounts for each semester in which the student is enrolled in the 2012-13 school year. In order to be eligible to receive an increase to the COA, the student must provide one of the following. (Additional information maybe requested at the discretion of the FAO.)

- A copy of the student's paid receipt for a computer, printer and software.
- A copy of a monthly billing statement for child care services paid by the student.
- A copy of the student's leasing or rental housing agreement and/or a copy of a recent utility bill.

**Certification Statement:**

"I understand that due to federal student aid limits, the inclusion of additional expenses in the COA may **not** result in additional funding. I understand that **all required information must be submitted** to the FAO before consideration of this request will begin. If a 2012-13 Free Application for Federal Student Aid (FAFSA) has not been completed, I am aware that I must do so before this request can be processed."

If the student qualifies for additional assistance, a revised Financial Aid Award Notification will be sent to the student MGC email account.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

| FOR OFFICE USE ONLY         |       |          |
|-----------------------------|-------|----------|
| Cost of Attendance          |       | _____    |
| Documented Expenses         | +     | _____    |
| Adjusted Cost of Attendance | =     | _____    |
| Adjusted by                 | _____ |          |
| Counselor                   | Date  | Approval |