

Middle Georgia College Graduation Application

Semester expected to graduate:

- Fall Session I
- Fall Session II or Full

- Spring Session I
- Spring Session II or Full

- Summer Session I
- Summer Session II or Full

Year _____

Year _____

Year _____

(Please print name exactly as it is to appear on your diploma)

NAME _____

MGC ID # _____ Major _____ Degree _____

Diploma Mailing Address: _____

Contact Telephone Number _____ MGC Email Address _____

I understand the following:

- It is my responsibility to have my advisor complete a graduation check sheet and forward it to the Registrar's Office. This application will NOT be processed without a graduation check sheet on file.
- This graduation application must be completed and returned to the Registrar's Office prior to the deadlines below. If it is not returned prior to the deadline this could delay my degree being posted to my transcript, my transcript or diploma being sent to me and/or forfeit my privilege of participating in the Spring Commencement Ceremony or my name being listed in the Commencement Program.
- I must pay a non-refundable \$35.00 Graduation fee to the Business Office before the deadlines listed below. If the fee is not paid by the deadline a hold will be placed on my records.

DEADLINES FOR APPLICATIONS AND GRADUATION FEES:

Fall August 1
 Spring January 1
 Summer June 1

- ALL CORRESPONDENCE CONCERNING GRADUATION WILL BE SENT TO MY MGC EMAIL ADDRESS AND MAY ONLY BE ADDRESSED TO THE STUDENT LIST.
- My diploma will be mailed approximately 8 weeks after the end of the semester.

Will you need special accommodations for the commencement ceremony? _____ If yes, please explain?

Student Signature: _____ Date: _____

Please forward this application to the Registrar's Office.

Address: Middle Georgia College
 Registrar's Office
 1100 Second St, SE
 Cochran, GA 31014

Phone : (478) 934-3029
 Fax: (478) 934-3049

Office Use Only:

- Grad Check _____
- Regent's Writing _____
- Regent's Reading _____
- CPC Met _____
- GA Hist _____
- Grad Fee _____

Holds : _____

GRADUATION DATE: _____
 Set up SHADEGR: _____
 Set up SHADIPL: _____
 Diploma Ordered: _____
 Honors: _____
 Highest: _____
 Awarded: _____